

# POST CONSTRUCTION INSPECTION CHECKLIST

EMAIL FORM TO: [cfconnect@cadillacfairview.com](mailto:cfconnect@cadillacfairview.com)

TORONTO  
EATON  
CENTRE

A **CF** PROPERTY

## GENERAL INFORMATION

TENANT NAME \_\_\_\_\_ INSPECTION DATE \_\_\_\_\_  
TIME OF INSPECTION \_\_\_\_\_ INSPECTOR \_\_\_\_\_  
GENERAL CONTRACTOR \_\_\_\_\_ EMAIL \_\_\_\_\_  
CONTACT NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_

## QUESTIONS (NOTE: PLEASE ONLY CHECK REQUIRED BOXES & FILL ANYTHING CHECKED IN 'OTHER' IN THE NOTES SECTION BELOW).

ALL SERVICE ROOMS ARE CLEAR OF CONSTRUCTION MATERIALS.	YES	NO	OTHER
REDUNDANT PIPING AND MATERIAL HAS BEEN REMOVED.	YES	NO	OTHER
VERIFICATION (VI) REPORT MATCHES DEVICE LIST ON FA GRAPHIC NETWORK.	YES	NO	OTHER
PROGRAMMING ON GRAPHIC NETWORK MATCHES VI REPORT.	YES	NO	OTHER
FHC CABINETS HAVE "FIRE DEPARTMENT USE ONLY" STICKERS.	YES	NO	OTHER
ACCESS TO ALL VALVES, FIRE ALARM AND SPRINKLER DEVICES IS CLEAR. VALVES ARE CHAINED OR ELECTRONICALLY SUPERVISED.	YES	NO	OTHER
RATING OF FIRE EXTINGUISHER IS ADEQUATE FOR HAZARDS.	YES	NO	OTHER
FIRE SEPARATIONS ARE FREE OF PENETRATIONS. ALL OPENINGS HAVE BEEN FIRESTOPPED.	YES	NO	OTHER
ALL CEILING TILES IN GOOD REPAIR AND NONE MISSING.	YES	NO	OTHER
AREA ABOVE THE CEILING TILES IS NOT USED FOR STORAGE.	YES	NO	OTHER
EMERGENCY LIGHTING TESTED & FUNCTIONING.	YES	NO	OTHER
EXIT SIGNS ARE PROPERLY INSTALLED & ILLUMINATED WITH CORRECT DIRECTIONAL INDICATORS.	YES	NO	OTHER
EXITS ARE CLEARLY MARKED AND VISIBLE AND NOT OBSTRUCTED.	YES	NO	OTHER
REMOTE ALARM INDICATOR'S (RAI'S) HAVE BEEN RE-INSTATED AND PROPERLY MOUNTED.	YES	NO	OTHER
FITTINGS & PIPING IS CORRECTLY RATED FOR SYSTEM PRESSURES.	YES	NO	OTHER
SMOKE DAMPER AND CONTROL OPERATION CONFIRMED. RUN ENTIRE SEQUENCE OF OPERAITON FOR IMPACTED AREA.	YES	NO	OTHER
FIRE DAMPERS ARE CLEAR AND UNOBSUCTED.	YES	NO	OTHER
REDUNDANT STAIRWELL HARDWARE REMOVED (I.E. OLD MAGLOCKS).	YES	NO	OTHER
SPRINKLER COVERAGE APPEARS TO BE ADEQUATE.	YES	NO	OTHER
SPRINKLER HEADS ARE FREE FROM PAINT, DUST & DEBRIS.	YES	NO	OTHER

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FIRE ALARM DEVICES ARE FREE FROM OBVIOUS DAMAGE & OBSTRUCTIONS.	YES	NO	OTHER
FIRE ALARM JUNCTION BOXES ARE PAINTED RED AND READILY ACCESSIBLE/VISIBLE. ACCESS HATCHES TO BE INSTALLED THROUGH HARD CEILINGS IF NECESSARY.	YES	NO	OTHER
ALL FHCS CLOSED PROPERLY AND ARE EQUIPPED WITH A NEW EXTINGUISHER AND FIRE HOSE THAT IS TAGGED.	YES	NO	OTHER
CONCEALED SPRINKLER HEADS HAVE CONCEALED PLATE INSTALLED.	YES	NO	OTHER
SMOKE DETECTORS AND SPRINKLER "ORANGE CAPS" HAVE BEEN REMOVED.	YES	NO	OTHER
SPRINKLER PIPING HAS BEEN INSPECTED FOR EXTERIOR RUST AND LEAKING FITTINGS/COUPLINGS.	YES	NO	OTHER
ELECTRICAL EQUIPMENT IS PROPERLY USED AND MAINTAINED. (E.G. NO OVERLOADING OF CIRCUITS, OCTOPUS WIRING OR PERMANENT USE OF EXTENSION CORDS).	YES	NO	OTHER
SPACE FREE OF BARE / EXPOSED WIRES.	YES	NO	OTHER
ACCESS TO ELECTRICAL PANELS & TRANSFORMERS UNOBSTRUCTED.	YES	NO	OTHER
PRV SETTING IS CORRECT.	YES	NO	OTHER
ANY NEW STANDPIPE RISERS ARE LABELLED.	YES	NO	OTHER
ELEVATOR DOOR JAM BRAILLE NUMBERING IS IN PLACE.	YES	NO	OTHER
ANY CHEMICAL PALES/SYSTEMS ARE LABELLED.	YES	NO	OTHER
SDS ARE AVAILABLE.	YES	NO	OTHER
DUCT SMOKE DETECTORS ARE ACCESSIBLE FOR TESTING PURPOSES. ACCESS HATCHES THROUGH HARD CEILINGS TO BE INSTALLED IF NECESSARY.	YES	NO	OTHER
EMERGENCY PROCEDURE SIGNAGE IS POSTED IN CONSPICUOUSLY PROMINENT LOCATION (GENERALLY BY EACH EXIT STAIRWELL).	YES	NO	OTHER
LIST OF CLOSE OUT DOCUMENTATION HAS BEEN RECEIVED (HYDROSTATIC TEST RECORDS, MAGLOCK PERMITS, COMMISSIONING DOCUMENTS, FIRE ALARM, SPRINKLER DRAWINGS (INCLUDING HYDRAULIC CALCULATINOS), AND S1001 INTEGRATED TESTING, WHERE APPLICABLE).	YES	NO	OTHER
ELECTRICAL PANEL DIRECTORIES ARE ACCURATE AND IN PLACE.	YES	NO	OTHER
ELECTRICAL PANELS ARE FREE OF ANY OPENINGS OR VOIDS.	YES	NO	OTHER
STAIRWELL/EXIT DOORS OPEN AND CLOSE PROPERLY AND HAVE APPROPRIATE SIGNAGE.	YES	NO	OTHER
PROVIDE MAKE AND MODEL OF ESCUTCHEON AND SPRINKLER CAPS, PROVIDE SOME EXTRAS IF POSSIBLE.	YES	NO	OTHER
KITCHEN SUPPRESSION PROPERLY CONNECTED TO THE FIRE ALARM SYSTEM.	YES	NO	OTHER
KITCHEN SUPPRESSION SYSTEM HAVE BEEN PROPER INSPECTED AND TESTED.	YES	NO	OTHER
ACCESS HATCHES FOR KITCHEN SUPPRESSION SYSTEM UNOBSTRUCTED AND WITHIN EVERY EVERY 10 TO 12 FEET.	YES	NO	OTHER
FIRE SAFETY FLOOR PLANS UP TO DATE.	YES	NO	OTHER

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SPRINKLERS INSTALLED ABOVE FINISHED CEILING IF COMBUSTIBLES OR LIMITED COMBUSTIBLE PRESENT. YES NO OTHER

DUCT / EXHAUST CLEANING HAS BEEN COMPLETED / SCHEDULE IN PLACE. YES NO OTHER

TIME REQUIRED FOR SELECT BOXES IMMEDIATE 1 WEEK 2 WEEKS 3 WEEKS

OTHER (BE SPECIFIC) \_\_\_\_\_

**NOTES AND COMMENTS** (NOTE: PLEASE ATTACH ANY USEFUL PICTURES AND DOCUMENTS THAT WILL SUPPORT VIOLATIONS)

FOLLOW UP REQUIRED YES NO

**\*Regular follow up inspections will continue until all violations are corrected.**

INSPECTION COMPLETED WITHOUT INFRACTIONS YES NO

FOLLOW-UP REQUIRED BY (DD/MM/YY) \_\_\_\_\_

INSPECTOR SIGNATURE \_\_\_\_\_ PRINT NAME \_\_\_\_\_

TENANT SIGNATURE \_\_\_\_\_ PRINT NAME \_\_\_\_\_

COMPLIANT YES NO