

RISER ROOM ACCESS REQUEST

TORONTO
DOMINION
CENTRE

AEC PROPERTY

EMAIL FORM TO: cfconnect@cadillacfairview.com

(Form must be submitted 5 business days prior to access request date)

TENANT _____

TENANT CONTACT _____ TELEPHONE _____

Please list ALL floors on which work will be completed

BUILDING _____ FLOOR(S) _____

SUBMITTED DATE _____ BUILDING _____

CONTRACTOR/SERVICE PROVIDER INFORMATION

SERVICE PROVIDER _____ CONTRACTOR _____

CONTACT NAME _____ TELEPHONE _____

CELLULAR _____ EMAIL _____

PROJECT INFORMATION

SERVICE _____ ACTIVITY _____

- TASK NAME
- | | | |
|--|--|--|
| <input type="checkbox"/> CONNECTING/REPAIRING EXISTING LINES | <input type="checkbox"/> UPGRADE EQUIPMENT | <input type="checkbox"/> NEW POP/DAS/ROOFTOP (POP space, additional antennas, large scale cable) |
| <input type="checkbox"/> MAC WORK | <input type="checkbox"/> ADDITIONAL EQUIPMENT SPACE | <input type="checkbox"/> HORIZONTAL CABLE PULLS USING EXISTING PATHWAYS |
| <input type="checkbox"/> POP MAINTENANCE | <input type="checkbox"/> DECOMMISSIONING OF SERVICE PROVIDER EQUIPMENT | <input type="checkbox"/> TENANT ANTENNA/SATELLITE DISH |
| <input type="checkbox"/> SITE VISIT | <input type="checkbox"/> HORIZONTAL CABLE | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> SWAP OUT EQUIPMENT | <input type="checkbox"/> PULLS | |

DURATION FROM _____ TO _____

HOURS OF WORK FROM _____ TO _____

SCOPE OF WORK _____

IS ACCESS TO OTHER TENANT SPACES REQUIRED? ☐ YES ☐ NO *Third party security escort is required if entering any tenant space.

GENERAL: All Vendors, Contractors and Consultants (Third Parties) shall comply, at its expense, with Cadillac Fairview's rules, regulations and requirements in connection with Covid-19, including, but not limited to, complying with CF's vaccination policy (which currently requires that all Third Parties that visit the Property be fully vaccinated), and shall ensure that the their personnel including sub-vendors, contractors and consultants comply with same. Within five (5) days' of CF's request, the Third Parties should provide CF with such information with respect to the Third Parties and their Personnel and or sub-vendors, contractors and consultants as is reasonably required by the CF so that it can satisfy itself that the Third Parties have complied with the foregoing.

No active electronic equipment is to be located or installed in the building's riser room. Tenants who locate or install equipment in the building's riser room will be required to remove it at their expense.

NATIONAL CABLING GUIDELINES: Contractors must install cables in a professional manner adhering to standards such as those published by BICSI, as well as all local building and fire codes.

BUILDING RISER: COPPER OR FIBRE CABLES

- Cables installed in a building's riser system must be FT-6 fire rated.
- Cables must be properly supported and "strain relieved".
- Cables must be labeled on either end and in every riser room.
- Cables must be properly dressed.
- Contractors must replenish the firestopping in the riser sleeves used to route the cables, regardless of the previous condition of the firestopping.

Please note that all work must adhere to the standards outlined in the building's tenant construction manual. The provisions in the tenant construction manual supersede those listed above.

BUILDING FLOOR SPACE: COPPER OR FIBRE

- Cables installed in the building's horizontal ceiling space must be plenum rated/FT-6, regardless if the space is actually plenum or not.
- Cables must be routed in conduit, cable trays or on J-hooks at the building's discretion. This will be advised upon request. Running cable over the ceiling tiles and light fixtures is not acceptable.
- Cables must be properly dressed.
- FT-4 rated cables can be used providing they are completely enclosed within metal conduit.

Please note that all work must adhere to the standards outlined in the building's tenant construction manual. The provisions in the tenant construction manual supersede those listed above.

ROOFTOP: Proper rooftop harness/gear with the proper Fall Arrest Training Certificate must be made available upon request. If a contractor fails to implement the above guidelines then they will be asked to perform remedial action to correct the deficiencies. If the contractor fails to correct the deficiencies then they will be barred from performing additional work in the building until the deficiencies are corrected.