

# SPRINKLER & STAND PIPE DRAIN DOWN REQUEST



EMAIL FORM TO: [cfconnect@cadillacfairview.com](mailto:cfconnect@cadillacfairview.com)

## GENERAL INFORMATION

TENANT WORK

LANDLORD WORK

CONTRACTOR \_\_\_\_\_

TENANT \_\_\_\_\_

TENANT CONTACT \_\_\_\_\_ TELEPHONE \_\_\_\_\_

BUILDING \_\_\_\_\_ FLOOR(S) \_\_\_\_\_

DATE \_\_\_\_\_

## SPRINKLER VENDOR

COMPANY \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_

CELLULAR \_\_\_\_\_ EMAIL \_\_\_\_\_

## PROJECT INFORMATION

DATE \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

HOURS OF WORK \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

## TYPE OF WORK (NOTE: 72 HOURS NOTICE IS REQUIRED FOR ANY WORK)

SPRINKLER

PRE-ACTION SYSTEM

STANDPIPE

FIRE PUMP

**SCOPE OF WORK (MANDATORY):** \_\_\_\_\_

**STANDPIPE RISER (MANDATORY):** \_\_\_\_\_

- Contractor may not perform work on the sprinkler system until they have authorization from the Fire, Life Safety Department.
- Sprinkler and standpipe drain-downs are subject to availability.
- Each permit is limited to a maximum 8-hour duration.
- Completing and submitting drain-down permit request does not initiate the bypass.
- All bypass requests must be initiated and restored by contacting the security operations centre at 416-366-7823 by using the Access Control Centre direct line or by using a cell phone or landline at the lobby security desk. Bypass initiations and restores are not transferable. They must be called in and restored by the same person.
- Drain-down requests received after 2PM will not be processed until the next day.
- For compliance, all bypass initiations must be witnessed by a CCTV.
- All drain-downs must be completed after 6PM, unless otherwise authorized by the Fire, Life Safety Department.
- Hot work is prohibited during drain-downs.
- Only one standpipe per building may be drained at a time.
- An Insurance Impairment Report must be posted on the sprinkler valve that has been isolated.
- A continuous fire watch must be provided in all areas when drain-downs are being performed.
- A hydrostatic test must be done immediately upon completion of the work. It is up to the contractor to provide testing results to the Fire, Life Safety Department.